



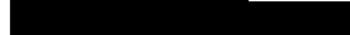
**Nevada Governor's Finance Office,
Office of Project Management**

CORE.NV Project Monthly Status Report
December 2025

BerryDunn
2211 Congress St. Portland, ME 04102



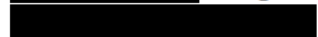
[Redacted], Project Principal



[Redacted], Engagement Manager



[Redacted], Program Director



Submitted On:
January 5, 2026

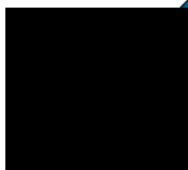


Table of Contents

<u>Section</u>	<u>Page</u>
1 Roadmap	1
1.1 Previous 30-day Project Milestone Overview	1
1.2 Upcoming 30-day Project Activity/Schedule Overview	2
1.3 60 to 90-day Milestone Schedule Overview	3
2 CORE.NV Project Workstream Status Review	4
3 CORE.NV Project-Level Risks, Issues, and Decisions	26

1 Roadmap

This section provides an overview of the CORE.NV Project Roadmap—including strategic milestones, timeline updates, changes to the roadmap over the past month, as well as a look ahead to the next 30 days and the next 60 to 90 days.

1.1 Previous 30-day Project Milestone Overview

Figure 1-1 below provides a high-level overview of the previous 30-day CORE.NV Project Milestone Schedule, including the CORE.NV Project scheduled activities, completed milestones, and performance against plan.

During the first reporting period, the FIN workstream team conducted their kick-off session for the Cost Accounting functionality with agency representatives and followed that meeting up with the first discovery session for the wave 1A subject matter experts. The HRM workstream team continue their support of resolving payroll issues as well as their own planning sessions for Phase 2 implementations and dates. The Program Increment (PI) 10 Planning sessions scheduled for next week have been rescheduled to the week of January 12, 2026, to allow the project to close out of Hypercare and also allow the HRM team to fully develop their Phase 2 plan.

During the second reporting period, the lone remaining open workstream team lead position, for FIN, was filled. The BerryDunn resource joining the Core.NV Project has 15 years of accounting and auditing experience serving governmental clients. In addition, she has multiple degrees including a graduate degree in Accountancy and Data Analytics. A change in leadership for the Tech team was also made during this period. Joining the Project will be another BerryDunn resource who has over 25 years of IT leadership experience. He brings a performance and data driven focus, and is a proven leader in directing operations, maintenance, and the support of complex systems. The Hypercare period continues to wind down as the Phase 2 work begins to significantly ramp up.

During the third reporting period, several CGI and OPM Core.NV Project resources continued to work towards resolving a number of outstanding payroll related defects. The current OPM HRM Project Manager has been acting as the liaison between the CGI, OPM, and DHRM teams. During a meeting to discuss these items, DHRM Leadership took the action item to provide the PMO Leadership team with a prioritized list of remaining defects so that the Project resources would be able to focus their energies towards first resolving those items that were deemed most critical. All defects that affect the complete and accurate processing of payroll for State of Nevada employees will be the focus of attention over and above any reports that may be outstanding.

During the fourth reporting period, the week was shortened by one day due to the Christmas Day holiday with many project resources taking additional days off for PTO. Many of the usual weekly meetings were conducted during the first half of the week, but were rescheduled for any that had been planned for either Wednesday afternoon or on Friday, December 26, 2025. Tickets continued to be worked with defects being resolved as late as on Friday, at the end of

the day. The next reporting period will see very much the same schedule as the New Years Day holiday falls on Thursday as well. The week's primary work will continue to focus on production support, defect resolution, final work for NEOGOV Insight implementation, and ongoing data warehouse work.

During the fifth and final reporting period, much like the prior week where the Christmas holiday shortened the week, this week was shortened by one day due to the New Year's Day holiday, with some project resources taking an additional day off for PTO. The usual weekly meetings were conducted from Monday through Wednesday but, a few were rescheduled for those that had been planned for Friday, January 2, 2026. Defects/bugs continued to be worked through Friday with some good progress being made. For the next reporting period, all resources will be back on the project with the week's primary work continuing to focus on production support, defect resolution, final work for NEOGOV Insight implementation, ongoing data warehouse work, and discovery sessions for Phase 2 FIN functionalities (ongoing Cost Accounting as well as the kick-off meetings for Accounts Receivable and Debt Management).

Figure 1-1: Previous 30-day Project Milestone Overview

Completed	Month	Deliverable/Milestone	Performance Period	Invoice Period	Deliverable Type	Funding Source	Contracted Cost	Total	CGI Accountable	OPM Accountable	CGI Delivery Date
	Dec-25	Monthly Status Report 27	December	January	Deliverable	Implementation Serv.	\$ 150,000.00				
	Dec-25	End User Training Monthly Progress Report	December	January	Deliverable	Change Control	\$ 80,645.00				
	Dec-25	PI 9 Completion Report	Sept-Dec	January	Deliverable	Implementation Serv.	\$ 1,200,000.00				
	Dec-25	PI 10 Objectives	December	December	Deliverable	Implementation Serv.	\$ 1,100,000.00				
					Total		\$ 2,530,645.00				

1.2 Upcoming 30-day Project Activity/Schedule Overview

Figure 1-2 below provides an overview of the status of in-progress activities, and risk levels associated with meeting upcoming, short-term (i.e., next 30 days) target milestone dates and rationale.

Since the end of Hypercare, on December 21, 2025, the Core.NV system has entered the period called Steady State, which consists of the regular maintenance of the Core.NV system along with any release management duties based upon CGI's issuing of patches, updates, etc. Teams continue to make excellent progress in resolving the defects/bugs that are being reported.

For the next monthly reporting period, January 2026, the project will see the kick-off of the Accounts Receivable (AR) as well as the Debt Management (DM) Phase 2 discovery sessions on January 7, 2026, the Joint Team Leads meeting will be resuming a normal weekly meeting cadence also beginning on January 7, 2026, the implementation of the NEOGOV Insight module on January 12, 2026, the Program Increment (PI) 10 planning sessions scheduled for January 12th and 14th, 2026, as well as the ongoing Phase 2 Cost Accounting (CA) discovery meetings, for the first wave of agencies, to elicit requirements, and lastly ongoing meetings for the Phase 2 HRM modules for Manager Self-Service (MSS) and Employee Self-Service (ESS).

Figure 1-2: Upcoming 30-day Project Activity/Schedule Overview

Completed	Month	Deliverable/Milestone	Performance Period	Invoice Period	Deliverable Type	Funding Source	Contracted Cost	Total	CGI Accountable	OPM Accountable	CGI Delivery Date
	Jan-26	Monthly Status Report 28	January	February	Deliverable	Implementation Serv.	\$ 150,000.00				
	Jan-26	End User Training Monthly Progress Report	January	February	Deliverable	Change Control	\$ 80,645.00				
					Total		\$ 230,645.00				

1.3 60 to 90-day Milestone Schedule Overview

Figure 1-3 below provides an overview of the 60 to 90-day milestone schedule, including the immediate horizon of scheduled activities necessary to achieve the milestones.

For the 60 to 90-day outlook, namely February and March 2026, the project will see ongoing Phase 2 FIN discovery sessions for Cost Accounting (CA), Accounts Receivable (AR), as well as Debt Management (DM). Phase 2 HRM meetings will continue for Manager Self-Service (MSS) and Employee Self-Service (ESS), and ongoing meetings for the three remaining NEOGOV modules, namely Attract, Onboard, and Learn, which will all be implemented on March 16, 2026.

Figure 1-3: 60-to-90-day Milestone Schedule Overview

Completed	Month	Deliverable/Milestone	Performance Period	Invoice Period	Deliverable Type	Funding Source	Contracted Cost	Total	CGI Accountal	OPM Accountable	CGI Delivery Date
	Feb-26	Monthly Status Report 29	February	March	Deliverable	Implementation Serv.	\$ 150,000.00				
	Feb-26	End User Training Monthly Progress Report	February	March	Deliverable	Change Control	\$ 80,645.00				
					Total		\$ 230,645.00				
	Mar-26	Monthly Status Report 30	March	April	Deliverable	Implementation Serv.	\$ 150,000.00				
	Mar-26	End User Training Monthly Progress Report	March	April	Deliverable	Change Control	\$ 80,645.00				
	Mar-26	PI 10 Completion Report	Dec-Mar	April	Deliverable	Implementation Serv.	\$ 1,200,000.00				
					Total		\$ 1,430,645.00				

2 CORE.NV Project Workstream Status Review

Table 2-1 below provides a high-level overview of the CORE.NV Project workstreams for December 2025 and a look ahead to the upcoming activities for January 2026.

Table 2-1: CORE.NV Project Workstream Status Review for December 2025

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
Finance (FIN)	
<p>During this first reporting period in December 2025:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • Held kickoff and initial discovery sessions for Cost Accounting, engaging agency leadership and subject matter experts (SMEs) for Wave 1A. • Continued Hypercare support for Phase 1 go-live, addressing post-implementation issues and stabilizing processes. • Completed multiple Jira stories related to Cost Accounting discovery preparation. • Developed and refined job aids and training materials for financial processes. • Advanced planning for Phase 2 Cost Accounting discovery sessions. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • No new blockers reported for this period. • Ongoing need for alignment and communication across multiple teams during Hypercare and Phase 2 preparation. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Continue Hypercare support for Phase 1 go-live, focusing on issue resolution and stabilization. • Drive NDOT Cost Accounting initiative forward, including planning for Phase 2 and next sprint cycle. • Review current sprint outcomes and set priorities for upcoming work. • Prepare for additional discovery sessions for Phase 2 Cost Accounting. 	<p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Transition from discovery to build and maintain agency engagement. • Finalize and publish documentation, templates, and training materials. • Kickoffs for Accounts Receivable, Procurement/vendor portal, and Debt Management, followed by discovery sessions. • Advance Cost Accounting and vendor portal deliverables; integrate Phase 2 items and prepare for UAT; continue interface and reporting enhancements including budget, payroll, HR, and time and leave planning.

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>During the second reporting period in December 2025:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • Continued discovery sessions for Cost Accounting, including Wave 1A agencies. • Supported and tracked requirements for Cost Accounting Statewide implementation. • Reviewed and qualified over 150 financial scripts for publishing on SSC platform. • Prepared for Phase 2 modules (i.e., Procurement, VSS, Accounts Receivable, Debt Management): <ul style="list-style-type: none"> ○ Organized Teams folders and updated workbooks. ○ Scheduled Advantage Academy trainings. ○ Identified SMEs and set up initial meetings. • Developed and refined discovery materials (e.g., agendas, slide decks, SIT templates). • Provided functional support for NDOT Agreements/Procurement go-live through Hypercare. • Configured Backup Withholding functionality: <ul style="list-style-type: none"> ○ Built tables, forms, and conducted testing. ○ Created training materials and held knowledge transfer sessions. • Maintained documentation, meeting minutes, and project data files to support discovery. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • No new blockers reported. • Continued monitoring required for stabilization of Cost Accounting and Budget Structures during Hypercare. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Continue discovery sessions for Cost Accounting, Procurement, VSS, Accounts Receivable, and Debt Management. • Finalize and review discovery materials (e.g., slide decks, templates, documentation). • Maintain Hypercare support for NDOT Agreements/Procurement go-live. • Further organize Teams workspaces, update workbooks, and distribute communications and surveys. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Prepare for follow-up discussions and decision-making based on agency feedback. <p>During the third reporting period in December 2025:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • Conducted and documented discovery for Cost Accounting (Wave 1A/1B), including agency engagement and preparation of templates for upcoming build phases. • Provided Hypercare support for Phase 1C production operations, including incident triage and agency-specific requests. • Advanced Phase 2 readiness across functional areas (i.e., Accounts Receivable, Debt Management, Procurement, Vendor Self-Service) through discovery planning and communication activities. • Completed configuration and testing for Backup Withholding functionality; prepared Payment Plan functionality for Phase 2 rollout. • Updated Accounts Receivable payment plan reminder form with layout, branding, and readability improvements. • Resolved a procurement production issue by coordinating cleanup and restoring transaction processing. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • Vendor service entry form and process remain unapproved for non-monetary vendor data entry. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Cost Accounting: continue discovery and analysis, refine cost structures, and prepare materials for build phases. • Accounts Receivable: advance Phase 2 scope refinement, outreach, and finalize payment plan reminder form updates. • Debt Management: complete stakeholder identification and refine Phase 2 outline; prepare for discovery and build planning. • Procurement and Vendor Self-Service: continue discovery-session preparation and ensure dependencies are understood. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> Banking: align on ownership and approach for duplicate bank file issue; begin design for permanent fix. <p>During the fourth reporting period in December 2025:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> Paused Cost Accounting discovery sessions for two weeks due to the holiday season. Advanced requirements refinement and resource alignment for Phase 2 Debt Management. Updated and organized documentation, templates, and training materials for upcoming phases. Addressed ad hoc requests such as report generation and transaction corrections, ensuring responsiveness to operational needs. <p><u>Risks/Concerns/Blockers:</u></p> <p>None</p> <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> Transition from discovery to build phases with sustained agency engagement. Conduct kickoffs for Accounts Receivable, Procurement/VSS, and Debt Management, followed by discovery sessions with SMEs. Advance discovery and build sessions for Cost Accounting Wave 1, focusing on agency analysis and administrative support. Complete stakeholder identification tasks and finalize communication plans for upcoming sprints. Continue addressing backlog items and prepare for next sprint cycles, ensuring prerequisites are met. <p>During the fifth reporting period in December 2025:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> Progress on Cost Accounting, vendor portal, and Phase 2 work for Accounts Receivable, Procurement, and Debt Management. Continued federal awards interfaces and validations for fiscal year transition. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> Data and reporting fixes: budget fiscal year table, account distribution mapping, payroll files, ID handling, budget interface conventions, HR/expense events, and reversion report line truncation. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> None reported this week 	
Human Resource Management (HRM)	
<p>During the first reporting period of December 2025:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> Received DHRM Payroll feedback and responded to concerns. Continued Phase 2 planning progress. Shared finalized NEOGOV timelines and expectations and involved OCM and Training to move forward with next steps. Insight End User Training Kick-off. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> Need to determine Employee Relations go-live date for roadmap. Need to determine ESS/MSS read-only and edit access go-live dates for roadmap. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> FIN Discovery Training Session and Phase 2 Planning Meeting Number 2. Attract, Learn, Insight, Onboard, and Connect NEOGOV discovery weekly meetings continuing; beginning Insight end user training. NEOGOVM PM Meeting, and a 2nd OCM/Training/HRM NEOGOV Meeting. <p>During the second reporting period of December 2025:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> Continued Phase 2 planning progress. Insight End User Training continued. Continue to meet with OCM and Training to align on NEOGOV priorities. 	<p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> NEOGOVM PM Meeting, Enhancements Workflow with Tech, NEOGOV Learn, Connect, Onboard, Insight and various other project meetings.

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • Need to determine Employee Relations go-live date for roadmap. • Need to determine ESS/MSS read-only as well as edit access implementation dates for roadmap. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • NEOGOV PM Meeting. • Attract, Learn, Insight, Onboard, and Connect NEOGOV weekly discovery meetings continuing; continuing Insight end user training. • Meetings with Tech to align priorities. <p>During the third reporting period of December 2025:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • Continued Phase 2 planning progress with clarification from CGI on ESS/MSS dates, Employee Relations, and Pay/Leave updates. • Insight End User Training continued and completion of main configuration phase for NEOGOV Learn, transitioning to training and validation for HRM learning plans and courses. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • Facing technical connect issue between CGI Advantage/interface and NEOGOV Insight fields perhaps not adequately discussed in requirements phase or discovery. Currently working through various technical solutions/workarounds to attempt to stay on track with current go-live timeline on 1/12/26. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • NEOGOV PM Meeting. • Connect, Learn, Insight, and Onboard NEOGOV weekly discovery meetings continuing. <p>During the fourth reporting period of December 2025:</p> <p><u>Accomplishments:</u></p>	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • NEOGOV progress including identifying major tech issue and working toward resolution to remain focused on 1/12/26 go-live date. • Phase 2 planning to further build out discovery dates for ESS/MSS and Employee Relations discovery sessions. • Payroll clean up and issue resolution, reporting clean up and issue resolution for DHRM. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • Facing technical connect issue between CGI Advantage/interface and NEOGOV Insight fields perhaps not adequately discussed in requirements phase or discovery. Currently working through various technical solutions/workarounds to attempt to stay on track with current implementation on 1/12/26. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Planned travel onsite first week of January. • NEOGOV PM Meeting, Enhancements Workflow with Tech, NEOGOV Learn, Connect, Onboard, Insight and various other project meetings. <p>During the fifth reporting period of December 2025:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • NEOGOV progress including identifying major tech issue and working toward resolution to remain focused on 1/12/26 go-live date. • Confirmed 1/12/26 go-live date for NEOGOV. • Continued Phase 2 planning efforts, including identifying and scheduling dates for the ESS/MSS and employee relations discovery sessions. Sessions will be held in the [REDACTED] training room at [REDACTED] Carson City. • Completed successful payroll cycle and for the first time in over a year, DHRM and the Governor's Office weren't chasing individuals and issues on a payday Friday to ensure everyone got a check. • Continued Payroll clean up and issue resolution, reporting clean up and issue resolution for DHRM. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> Facing technical connect issue between CGI Advantage/interface and NEOGOV Insight fields perhaps not adequately discussed in Requirements phase or Discovery. Currently working through various technical solutions/workarounds in an attempt to stay on track with the current implementation on 1/12/26. 	
Organizational Change Management (OCM)	
<p>During the first reporting period of December 2025:</p> <p><u>Completed OCM Communications:</u></p> <ul style="list-style-type: none"> Released CORE.NV Request: Need Accounts Receivable SMEs to Leadership and Fiscal Managers on 12.5.25. Worked in collaboration with the OPM FIN team to produce. Prepared a Leadership Quarterly Presentation for Project Director's presentation on 12.4.25. Finalized Quarterly Leadership communications and newsletter for release next week. Released Update: CORE.NV Systems Hours of Operation Memo on 12.2.25. Released NEOGOV Insight Training Reminder #1 on 12.2.25. <p><u>Completed OCM Activities:</u></p> <ul style="list-style-type: none"> OCM Retrospective Analysis and Activity assignments meeting conducted. Finalized two HRM Job Aids. Two HRM job aids in final review status. Monthly metrics meeting and preparation. Attended NEOGOV meetings for all four modules Attended NEOGOV Insight training session to monitor and record questions, impacts and resistance. OCM team also prepared survey slide for NEOGOV Insight training sessions. Attended FIN Cost Accounting Kickoff session. Continued with finalization and archiving Phase 1 activities and documents. Phase 2 planning activities. Attended Training and FIN team meetings. <p><u>Communications for Next Week:</u></p>	
	<p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> Finalize and release NEOGOV Insight Get Ready for launch communication reminder to target Insight users Finalize and release NEOGOV Insight Get Ready for launch communication statewide Prepare NEOGOV Insight is now LIVE communication Continue creating FIN System Guides for posting to SharePoint Collaborate on FIN Training Surveys and Communications with Training team Presenting at FIN DM and A/R Kickoff meetings Collaborate with HRM on HRM CORE.NV Payroll Adjustments & PCN Reconcile Job Aid Succession Planning for State OCM position

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Leadership Quarterly Communications. • Statewide Quarterly Communications. • Statewide Quarterly Newsletter. • API Integration Survey Reminder. • HRM Job Aid Update. • Prepare and release FIN Debt Management comms and survey. <p><u>Planned OCM Activities:</u></p> <ul style="list-style-type: none"> • Create OCM Phase 2 planning slides. • Initiate FIN Test Scripts finalization process (significant work effort). • Attend Training and FIN functional team meetings. • Attend all NEOGOV weekly meetings – four modules. • Attend NEOGOV Insight Training session on 12.12.25. • Attend Phase 2 planning meeting. <p>During the second reporting period of December 2025:</p> <p><u>OCM Comm Activities:</u></p> <p>The OCM team was very busy this week supporting the FIN, HRM, and Department of Human Resources Management (DHRM) teams. Our focus was on timely communications and finalizing key strategic documents in preparation for upcoming go-lives. We successfully finalized and distributed 13 key communications this week, helping to ensure stakeholders were informed about critical training, system changes, and survey deadlines.</p> <ul style="list-style-type: none"> • Qrtly Newsletter – finalized and will push next week. • NEOGOV Insight Training Reminder #2 – released on 12/10. • Leadership Qtly Comms – released on 12/9. • Qtly Statewide Comms – released on 12/8. • FIN Debt Management (DM) SME Comms and Survey – released on 12/8. • NEOGOV Insight Training Survey – released on 12/8. 	<ul style="list-style-type: none"> • Continued collaboration and meeting attendance with HRM, FIN and Training teams

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> API Integration Survey Memo: Reminder – released on 12/8. FIN A/R SME Survey Reminder to take – released on 12/9. FIN DM Survey Comms: Reminder – released on 12/10. FIN SME Procurement Survey and Comms – released on 12/10. DHRM NEATS Timesheet Change Comms – released on 12/11. FIN SME Procurement Survey Reminder – released on 12/12. DHRM NEATS Recruiting Tab Retirement and Transition to NEOGOV Insight – released on 12/11. <p><u>OCM Activities:</u></p> <ul style="list-style-type: none"> Finalizing NEOGOV Insight OCM strategy over the next four weeks to prep for go-live. Developed the first draft edition of the Get Ready for Insight Go-Live, will finalize and push next week. Analyzed the Insight Training session 1 from last Friday, will wait to share output until after all training sessions are completed on 12/15. OCM finalized and prioritized the OCM Retro activities and added start dates and owners. OCM metrics for November were finalized and sent to PMO Leadership. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> Continue supporting the FIN team with SME discovery comms and surveys. Continue to support the HRM team with Phase 1B refinement job aids as needed. Send NEOGOV Get Ready for Insight comm to State Leadership and end-users. Pull Insight training assessments and analysis then report to PMO leadership all change management impacts, etc. Publish Quarterly Newsletter. Update comm on newest HRM job aids created since the go-live. The OCM team will start creating a new Change Agent Strategy focusing on the top 15 agencies with additional targeted activities for the agencies with the largest stake in the CORE.NV system. Collection of all the FIN SME surveys that were pushed this week. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>During the third reporting period of December 2025:</p> <p><u>OCM Activities:</u></p> <p>The OCM team focused on supporting FIN, HRM, and the DHRM teams. Key activities included working with DHRM to finalize NEOGOV Insight “Get Ready” communications, completing more than 50 FIN Resource Guides, and attending HRM and FIN meetings to identify impacts, address resistance, and assist with communications and surveys.</p> <ul style="list-style-type: none"> • Quarterly Newsletter – finalized and released on 12/16. • DHRM Health Insurance Deduction Communication – released on 12/16. • New HRM Job Aids Communications – released on 12/17. • FIN Procurement SME Request Survey Communication – released on 12/16. • Updated Resource Guides for both FIN and HRM. • Completed restructuring of CORE.NV SharePoint into the CORE.NV Resource Site. • Prepared NEOGOV Insight “Get Ready” launch communication – completed and pending approval for release. • Began preparation for FIN Training surveys and communications scheduled for January. • Delivered daily survey results reports to the FIN team for Cost Accounting, Debt Management, Accounts Receivable, and Procurement responses. • Prepared Joint Team Leads status report and presented at meeting. • Attended 10 HRM NEOGOV meetings and one NEOGOV Insight training session. • Held ad hoc meetings with Training to support surveys for NEOGOV Onboard, Learn, and Attract in-person training sessions. <p>During the fourth reporting period of December 2025:</p> <p><u>OCM Activities:</u></p>	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>The OCM team operated on a very condensed schedule this week due to the holiday. Efforts remained focused on cross-functional alignment and the delivery of core change readiness materials.</p> <p><u>Financial Systems & FIN Team Support:</u></p> <ul style="list-style-type: none"> • System Guides: Refined and uploaded system guides (formerly financial test scripts) to SharePoint. To date, ~56 of 60 guides have been completed and published. • SME Identification: Drafted Finance SME Surveys for Cost Accounting, Debt Management, Accounts Receivable, and Procurement to identify key State end-users for the Training team. • January Kickoff Preparation: Preparing for three discovery kickoff meetings scheduled for the first week of January; Debt Management, Accounts Receivable, and Procurement. This also includes a briefing deck to introduce new SMEs to OCM's role in preparing their agencies for Phase 2 finance implementations. <p><u>NEOGOV Insight:</u></p> <ul style="list-style-type: none"> • Finalized the "Get Ready for Insight" draft for State end-users. Distribution is pending DHRM approval and reconfirmation of the go-live date. • Statewide Messaging: Development is ongoing for the "Statewide Get Ready for Insight" campaign as well. • The team continues to participate in regular NEOGOV project meetings to ensure alignment. <p><u>Leadership & Transition Planning:</u></p> <ul style="list-style-type: none"> • Succession Planning: Strategic planning is underway to fill the upcoming vacancy for the OCM and Communications Manager (OCCM) following her retirement. • Transition Roadmap: Developing a formal transition plan and knowledge transfer document to ensure a seamless hand-off for the successor. <p>During the fifth reporting period of December 2025:</p> <p><u>OCM Activities:</u></p>	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Team operated on a condensed holiday schedule with one resource out due to illness. Efforts remained focused on cross-functional alignment, collaboration and support with our FIN and HRM teams in preparation for Phase 2 activities.</p> <p><u>Financial System & Team Support:</u></p> <ul style="list-style-type: none"> • FIN System Guides: Continued to refine and uploaded system guides (formerly test scripts) to the CORE.NV SharePoint Resource Site. Currently 30 guides are posted. • FIN Training Surveys: Worked with the Training team to develop surveys and communications to identify who will need in-person CORE.NV training on Cost Accounting, Debt Management, Accounts Receivable and Procurement. • January Kickoff Preparation: Preparing for three discovery kickoff meetings scheduled for the first week of January; Procurement, Debt Management, and Accounts Receivable. OCM prepared a slide to present the newly branded CORE.NV Resource Site to all Phase 2 FIN SMEs. • Attended weekly FIN Staff Meeting to continue strategic collaboration with FIN team on upcoming activities and impact/resistance tracking. • CORE.NV Financial System Onboarding Guide Job Aid – editing and finalizing in collaboration with Training and FIN team. Target release next week. <p><u>NEOGOV and HRM System:</u></p> <ul style="list-style-type: none"> • Finalized and released the "Get Ready for Insight" communication for target State Insight users who attended training and State Leadership. • Drafted "Get Ready for Insight" Statewide communication in collaboration with the DHRM and HRM team members for release next week. • Drafting reminder "Get Ready for Insight" communication for target State Insight users and State Leadership for release next week. • Insight FAQ: Completed and included with Insight communication releases. • How to Access NEOGOV Job Aid: Completed and included with Insight communication releases. • Continue to participate in all NEOGOV platform module meetings and PM meetings. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Initiated HRM Job Aid request – CORE.NV Payroll Adjustments & PCN Reconcile. Working in partnership with HRM team to complete. • NVAPPS Banner: Initiated efforts with HR Helpdesk and HRM team to place banner on NVAPPS site notifying users of the transition to NEOGOV Insight for job applications. <p><u>Leadership & Transition Planning:</u></p> <ul style="list-style-type: none"> • Succession Planning: Underway to fill the upcoming vacancy for the OCCM Manager. Developing a formal transition plan and knowledge transfer document to ensure a seamless hand-off for the successor. 	
Training	
<p>During the first reporting period of December 2025:</p> <p><u>Accomplished:</u></p> <ul style="list-style-type: none"> • Attended several FIN meetings for prep for Cost Accounting Kick-off. • Ensured CORE.NV Training team received all upcoming FIN Kick-off and Discovery Meetings. • Gained better understanding of the draft roadmap for training content build. • Attended/Observed NEOGOV Insight 1st session. <p><u>Ongoing/In-progress:</u></p> <ul style="list-style-type: none"> • Finalizing draft Onboarding Aid. • Continue to sit in on FIN and HRM Phase 2 prep meeting, kick-offs, and discovery sessions. • Continue to attend NEOGOV meetings; working more closely with NEOGOV on trainings coordinating/facilitating. <p><u>Upcoming:</u></p> <ul style="list-style-type: none"> • Planning for Phase 2 training needs. <p>During the second reporting period of December 2025:</p> <p><u>Accomplished:</u></p> <ul style="list-style-type: none"> • Attended/Observed NEOGOV Insight 2nd session. 	<p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Uploading of updated General Navigation to NVeLearn. • Phase 2 training plan and calendar. • Building FIN and HRM end-user lists. • FIN and HRM Discovery sessions for Procurement, Debt Management, Accounts Receivable, and ESS/MSS. <p><u>30-day outlook:</u></p> <ul style="list-style-type: none"> • Discovery and Kick-offs for FIN and HRM. • Building training calendar.

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Reviewed Retrospective Analysis with Training Huddle; made decisions regarding review process to combine review level 2/3 (OPM/SME/Functional Team). Another decision to remove the "Review Committee" prior to finalizing the materials was agreed upon. This "Committee" was made up of several individuals outside of the Training team, SME, or functional teams during Phase 1A; this "Committee" was not a value add and did slow the review process. <p><u>Ongoing/In-progress:</u></p> <ul style="list-style-type: none"> • Finalizing draft Onboarding Aid. • Continue to sit in on FIN and HRM Phase 2 prep meeting, kick-offs, and discovery sessions. • Continue to attend NEOGOV meetings; working more closely with NEOGOV on trainings coordinating/facilitating. <p><u>Upcoming:</u></p> <ul style="list-style-type: none"> • Planning for Phase 2 training needs. • Updating contingency plan documentation for Phase 2. <p>During the third reporting period of December 2025:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • Attended NEOGOV Insight 3rd session. • Meetings with HRM functional group to map out training needs. • Attended FIN Cost Accounting Discovery sessions. <p><u>Ongoing:</u></p> <ul style="list-style-type: none"> • Continue to attend FIN Discovery sessions. • Continue to attend NEOGOV Onboard, Learn, and Attract meetings. <p><u>Upcoming:</u></p> <ul style="list-style-type: none"> • Updating General Navigation records; splitting into separate HRM and FIN recordings. • Phase 2 training plan and calendar. • Building FIN and HRM end-user lists. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • FIN and HRM Discovery sessions for Debt Management, Accounts Receivable, Procurement, and ESS/MSS. <p>During the fourth reporting period of December 2025:</p> <p><u>Accomplishments:</u></p> <ul style="list-style-type: none"> • OCM has drafted SME surveys for CA, DM, Procurement and AR to ID End-Users for future End User Training. • NEOGOV Insight and Learn discovery phases and EUT for Insight are complete. • Meetings with HRM functional group to map out training needs. • Attended FIN Cost Accounting Discovery sessions. <p><u>Ongoing:</u></p> <ul style="list-style-type: none"> • Continue to attend FIN Discovery sessions. • Continue to attend NEOGOV Onboard and Attract meetings. • Continue to attend HRM Discovery sessions. <p><u>Upcoming:</u></p> <ul style="list-style-type: none"> • Updating General Navigation records; splitting into separate HRM and FIN recordings. • Phase 2 training plan and calendar. • Building FIN and HRM end-user lists. • FIN and HRM Discovery sessions for Debt Management, Accounts Receivable, Procurement, and ESS/MSS. <p>During the fifth reporting period of December 2025:</p> <p><u>Accomplishments</u> (limited number due to the holiday):</p> <ul style="list-style-type: none"> • Final draft of updated General Navigation reviewed. <p><u>Ongoing:</u></p> <ul style="list-style-type: none"> • Continue to attend FIN Discovery sessions. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Continue to attend NEOGOV Onboard, Learn and Attract meetings. • Continue to attend HRM Discovery sessions. 	
TECH	
<p>During the first reporting period of December 2025:</p> <p><u>Project Management:</u></p> <ul style="list-style-type: none"> • Continued Hypercare support including Jira incident and project clean up, workflow for production support and incident management. • PI Planning preparation; Phase 2 technical impact exploration. • Held initial Forms development skill set overview in preparation for co-developing SCO B notice. • Collaborating with FIN PM on streamlining enhancement request, incident, and project workflows. <p><u>Interfaces:</u></p> <ul style="list-style-type: none"> • Provided Hypercare support; reviewed nightly-cycle issues daily. • Continued OPM/CGI knowledge transfer sessions. • Continued documenting current archive and support processes for SFTP and CORE.NV. • Continued discovery and analysis for ██████████ Masterworks. • Continued production hardening. • Continued discovery and analysis for new CoreStream interface. <p><u>Reports:</u></p> <ul style="list-style-type: none"> • Team is waiting for final validation of all Bank Recon reports (5). • Development for ██████████. • Continued exploring ways to reduce computing resources needed to generate that reports to support ██████████ (PERS), ██████████. <p><u>Data Warehouse and Data Conversion:</u></p> <ul style="list-style-type: none"> • Further Jira clean up. • Conducted HRDW and FDOTDW conversion troubleshooting. 	<p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Phase 2/PI 10 planning. • Continued Production support. • Cost Accounting interface and reports impact analysis.

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • DAWN production support. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • The PERS reports as currently developed are too resource intensive. Team is exploring how to reduce impact. • Cost Accounting impacts on production interfaces and reports might require substantive refactoring. Working with FIN team on impact analysis. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • HRM backlog refinement. • Hypercare/Production support. • Cost Accounting interface and reports impact analysis. <p>During the second reporting period of December 2025:</p> <p><u>Project Management:</u></p> <ul style="list-style-type: none"> • Continued Hypercare support including Jira incident and project clean up. • PI Planning preparation; Phase 2 technical impact exploration. • Collaborating with FIN PM on streamlining enhancement request, incident, and project workflows. <p><u>Interfaces:</u></p> <ul style="list-style-type: none"> • Provided Hypercare support; reviewed nightly-cycle issues daily. • Continued OPM/CGI knowledge transfer sessions. • Continued documenting current archive and support processes for SFTP and CORE.NV. • Continued discovery and analysis for ██████████ Masterworks. • Continued production hardening. • New CoreStream interface in development. <p><u>Reports:</u></p> <ul style="list-style-type: none"> • Team is waiting for final validation of all Bank Recon reports (5). 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Development for █████ complete – awaiting sign off. • PERS report nearing completion. <p><u>Data Warehouse and Data Conversion:</u></p> <ul style="list-style-type: none"> • Further Jira clean up. • HRDW and FDOTDW conversion troubleshooting. • DAWN production support. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • Change in team leadership will require ramp-up time and team adjustment – no quantifiable impact. • Cost Accounting impacts on production interfaces and reports might require substantive refactoring. Continue to work with FIN team on impact analysis <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Continued backlog refinement in all areas. • Hypercare/Production support. • Cost Accounting interface and reports impact analysis. <p>During the third reporting period of December 2025:</p> <p><u>Project Management:</u></p> <ul style="list-style-type: none"> • Continued Hypercare support including Jira incident management. • PI Planning preparation; Phase 2 technical impact exploration for all proposed Phase 2 work. • Continued collaboration with FIN/HRM PM on streamlining enhancement request, incident, and project workflows. <p><u>Interfaces:</u></p> <ul style="list-style-type: none"> • Provided Hypercare support; reviewed nightly-cycle issues daily. • Completed OPM/CGI knowledge transfer sessions. • Continued production hardening. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • CoreStream interface scheduled for release to production. <p><u>Reports:</u></p> <ul style="list-style-type: none"> • Team is still waiting for final validation of all Bank Recon reports (5). • Development for █████ Level 1 complete – awaiting sign off; Level 2 report in Testing. • PERS report development nearing completion – nearly ready to demo. <p><u>Data Warehouse and Data Conversion:</u></p> <ul style="list-style-type: none"> • Hypercare support. • HRDW and FDOTDW conversion troubleshooting. • DAWN production support. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • Change in team leadership will require ramp-up time and team adjustment – no quantifiable impact anticipated. • Cost Accounting impacts on production interfaces and reports might require substantive refactoring. Continue to work with FIN team on impact analysis. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Continued backlog refinement in all areas. • Hypercare/Production support. • Cost Accounting interface and reports impact analysis. <p>During the fourth reporting period of December 2025:</p> <p><u>Project Management:</u></p> <ul style="list-style-type: none"> • Continued Hypercare support including Jira incident management. • PI Planning preparation; Phase 2 technical impact exploration for all proposed Phase 2 work • Continued collaboration with FIN and HRM PMs on streamlining enhancement request, incident, and project workflows. <p><u>Interfaces:</u></p>	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> • Provided Hypercare support; reviewed nightly-cycle issues daily. • Continued production hardening. • CoreStream interface released to production. <p><u>Reports:</u></p> <ul style="list-style-type: none"> • Team is still waiting for final validation of all Bank Recon reports (5). • Development for █████ Level 1 complete – still awaiting sign off; Level 2 report in Testing. • PERS report experiencing multiple concerns – may be broken down into 3-4 reports to make it manageable in the system; still awaiting multiple business requirements to complete the build. <p><u>Data Warehouse and Data Conversion:</u></p> <ul style="list-style-type: none"> • Hypercare support ended but production support continues. • EID Issues fixed in NEATS, tested thoroughly and deployed to production 12/22. • DAWN production support. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> • Change in team leadership will require ramp-up time and team adjustment – no quantifiable impact anticipated. • Cost Accounting impacts on production interfaces and reports might require substantive refactoring. Continue to work with FIN team on impact analysis. • Will need bandwidth from HRM functional team to provide requirements for Phase 2 HRM reports. <p><u>Upcoming Activities:</u></p> <ul style="list-style-type: none"> • Phase 2/PI-10 planning. • Continued Production support. • Cost Accounting interface and reports impact analysis. <p>During the fifth reporting period of December 2025:</p> <p><u>Project Management:</u></p> <ul style="list-style-type: none"> • Continued Production support including Jira incident management. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ul style="list-style-type: none"> Conducted on-boarding/ramp-up with incumbent Tech PM. PI Planning preparation; Phase 2 technical impact exploration for all proposed Phase 2 work. Continued collaboration with FIN/HRM PM on streamlining enhancement request, incident, and project workflows. <p><u>Interfaces:</u></p> <ul style="list-style-type: none"> Provided Hypercare support; reviewed nightly-cycle issues daily. Continued production hardening. Awaiting agency response to continue work on [REDACTED]. <p><u>Reports:</u></p> <ul style="list-style-type: none"> Team is still waiting for final validation of all Bank Recon reports (5). Sign-off requested for [REDACTED] reports – Levels 1 and 2. PERS report gaining traction with more collaboration. Collective Bargaining Report – making final adjustments requested by the agency. <p><u>Data Warehouse and Data Conversion:</u></p> <ul style="list-style-type: none"> Production support continues. <p><u>Risks/Concerns/Blockers:</u></p> <ul style="list-style-type: none"> Change in team leadership will require ramp-up time and team adjustment – no quantifiable impact anticipated. Cost Accounting impacts on production interfaces and reports might require substantive refactoring. Continue to work with FIN team on impact analysis. Still need bandwidth from HRM functional to provide requirements for Phase 2 HRM reports – backlog refinement scheduled for next week to discuss. 	

3 CORE.NV Project-Level Risks, Issues, and Decisions

In Table 3-1 below are the issues that are currently impacting the CORE.NV Project with their resolution strategy as well as the risks anticipated to impact the CORE.NV Project-Level Risks and their corresponding mitigation strategies.

Table 3-1: CORE.NV Project-Level Issues and Risks and the Corresponding Mitigation Strategies

CORE.NV Project-Level Risks and Issues and their Corresponding Mitigation Strategies		
Number	Risk/Issue Description	Resolution/Mitigation Strategy
Issues		
1)	None identified at this time.	None identified at this time.
Risks		
1)	SCO SME Availability & Response times Support response time to OPM from SCO SME	Continuing to monitor this Risk.

In Table 3-2 below are decisions that may require input from the Executive Leadership Team for the CORE.NV Project.

Table 3-2: CORE.NV Project Decisions that may require input from the Executive Leadership Team

CORE.NV Project Decisions that may require input from the Executive Leadership Team		
Number	Decision	Input
1)	None at this time	None at this time

In Table 3-3 below are the actions that may need the support of the Executive Leadership Team for the CORE.NV Project.

Table 3-3: CORE.NV Project Actions that may need the Executive Leadership Team’s Support

CORE.NV Project Actions that may need the Executive Leadership Team’s support		
Number	Action	Support
1)	None at this time	None at this time