

# State of Nevada

## CORE.NV Project Weekly Status Report

Week Ending: January 03, 2025





Content	Purpose - to communicate the following:
CORE.NV Project Dashboard	<ul style="list-style-type: none"><li>• CORE.NV Project Roadmap</li><li>• CORE.NV Project strategic milestones and timeline update</li><li>• CORE.NV Project Status Review<ul style="list-style-type: none"><li>Updates on completed milestones and performance against plan</li><li>Status of in progress activities</li><li>Risk level associated with meeting upcoming target milestone dates and risk rationale</li></ul></li></ul>
Workstream Status Review	<ul style="list-style-type: none"><li>• Review at-risk and critical workstream statuses</li><li>• Discuss workstream level risks of significant scope or severity</li></ul>
OCM Status Review	<ul style="list-style-type: none"><li>• Review at-risk and critical workstream statuses</li><li>• Discuss workstream level risks of significant scope or severity</li></ul>
CORE.NV Project-Level Risks and Issues	<ul style="list-style-type: none"><li>• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place</li></ul>
CORE.NV Project-Level Action Items	<ul style="list-style-type: none"><li>• Actions requested of the executive leadership team to support</li></ul>
CORE.NV Project-Level Decisions	<ul style="list-style-type: none"><li>• Decisions requiring input from the executive leadership team</li></ul>
Appendix	<ul style="list-style-type: none"><li>• Overall CORE.NV Project Health Working Status</li></ul>





# CORE.NV Weekly Status Report

Week Ending: January 03, 2025



Scope



Schedule



Cost



Resources



OCM



Risks



Issues



Quality

## CORE.NV Project Roadmap

2024

2025

2026

State of Nevada Advantage Cloud Upgra...

### Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
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### Project Status Review

During this reporting period, the Core.NV system went live, as scheduled, at 12:00 am on Wednesday, January 1, 2025. All end user accounts, which had already been uploaded into the system, were then activated at 6:00 am on Thursday, January 2, 2025. The service desk and War Room resources then began taking calls, emails, etc. from users regarding any problems that were being encountered. For the first two days, the majority of the reported problems involved user login issues or incorrect access/permissions. Other issues were escalated according to the Governance Plan and were being triaged and resolved according to their severity. The first two days saw a significant number of users logging in as well as transactions being processed.



## FIN

## Meetings:

Wells Fargo meeting, Go-live meetings, Daily Conversion Check-In Calls, JVD Tool meeting/review, BOVR Demo, Cutover Meetings, MD/Open PV discussion with SCO.

On-Call for CGI Conversion needs, Request and get assistance with new ADV 4 sign in (help desk ticket, discussion with SCO, Form completion (SCO)

## Testing and Validation:

Fixed Asset Validation, DAWN Testing, CR Validation, PO Validation, MD Validation, Actuals Review/Validation, Identified PV Type 2,3,4 & solutioned conversion, RC/INV issue identified with solutions being worked, Corrected failed transactions.

## Go-Live Preparation and Support:

WAR room activities, Prep for Go Live, Go Live Support as requested, Focused on Go Live tasks, Assist with the different Chats and Questions, Assist with Interface question and assist different dept on testing interfaces, Update team Go-Live (A4) tools as change happens.

## Tools and Documentation:

Review/Proof JVD/Vendor Tools, SCO Cheat Sheets Tools, Created Budget Override List, Continued A4 Tool creations, BOVR Solution Demo Prep & Presentation

## Miscellaneous:

Set up comms for Budget override lists, JV process & review, Budget Query, Gen Acctg, Gen Nav, Acc Pay, EFT File Comparison, EFT File Review.



## HRM

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Testing and Validation:

- Completed DAWN 12 to DAWN 19 testing
- Completed Reports Testing
- Finished interface validation

Requirements and Data Analysis:

- Gathered requirements for NDOT benefits change
- Followed up on tables listed in 2x not found in 4x
- Ran comparisons in 2x, now working with Tech team to identify what data is needed in 4x

Go-Live Preparation and Support:

- Assist with Go Live as needed
- Assisted with Conversion Issues
- Prepped for War Room and Go Live

## TECH

Interfaces: All interfaces have completed validation except ITF243 and 3 others which will resume testing in January due to resources being out of office. (ITF061 - DOA IET From Fleetanywhere, ITF018 - SCO Accounts Payable To NCIS, and ITF009 - SCO Payment Voucher from BOA WORKS).

DAWN: Dawn is live in production, though 3 small issues reported on Dec 31 remain open and in progress.

Reports: RPT033 (Budget Status Report) and RPT198 (Budget Override) will not be available in production on Jan 2. RPT033 is wrapping up and RPT198 may not be needed depending on the Budget Override process changes being implemented. Most reports are currently undergoing final validation.



## OCM



- OCCM:
- 1. Reports Memo, Crosswalk, Job Aid – SENT
  - 2. CORE.NV IS LIVE! Comm – SENT
  - 3. Dec Newsletter – in prog
  - 4. IFC Memo: SENT
  - 5. Four new Job Aides based on WAR room output: Complete and on SP site
    - CORE.NV Manual Disbursement for Hand Typed Check
    - CORE.NV Manual Disbursement for Vendor Payment
    - CORE.NV Manual Disbursement for Wire Transfer
    - CORE.NV Wild Card Searches
  - 6. State of the State to GO Memo: In Prog, pushing Jan 3
  - 7. IFC Quarterly update –OCCM/Training Update: In Prog
  - 8. Pulse/Satisfaction Survey – Complete, pushing end of Jan

Upcoming Activities:

CORE.NV is Live! Announcement Reminder – Monday Jan 6

January Newsletter – End of January

Pulse/Satisfaction Survey – End of January

P1A Retro – Jan 22

Change Agent Network Invite – pushing mid Jan

Training

Week of Go-Live Phase 1a

- 1. CGI and BD on site at OPM
- 2. CGI Lead Trainer onsite at OCIO for service desk assistance
- 3. Phase 1b HRM planning with CGI counterpart throughout the week
- 4. Discussion of platform for retrospective

Review

- 1. Provided for review Phase 1b HRM slide deck template

Upcoming

- 1. Training retrospective January 13th with CGI, BD, and SCO
- 2. State Trainer Forum January 15th; topic: Phase 1a retrospective with state trainers





# Unresolved Risks & Issues

## Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity			P2 - Medium	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.			P2 - Medium	Open - In Progress
CORENV-7972	Another Adv2 Cycle may need to be run to update EFTs			P1 - High	Open

## Issues

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-7752	Not all of the Agencies will have completed their functional testing/validation of their interfaces. Therefore, some agencies may not complete this work in time for the Phase 1A go-live date.		12/20/24	P0 - Very High	Open - In Progress





# Action Items

## Open But Due

Description	Owner	Due Date	Comments
Connect with [redacted] on strategy for Integration Strategy deliverable.	[redacted]	12/12/24	Follow up email
Connect with [redacted] to start sharing stats with Leads prior to JLM.	[redacted]	12/26/24	
Draft CR for Debt Collection Module	[redacted]	12/06/24	CGI sent estimates. OPM reviewing.
Schedule joint meeting to discuss Phase 2 schedule tracking.	[redacted]	12/19/24	

## In Progress

Description	Owner	Due Date	Comments
Draft CR for Debt Collection Module	[redacted]	12/06/24	CGI sent estimates. OPM reviewing.



Description	Owner	Due Date	Comments
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### Description

Owner

Due Date

## Comments

Description	Owner	Due Date	Comments
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Description

Owner

Due Date

Comments





# Decisions

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
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# Project Health Assessment Rubric

Project Health Assessment Area	Project Health Status Categorizations		
	Green	Amber	Red
<b>Scope:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The scope is well-defined.</li> <li>The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget.</li> </ul> <p><i>If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget.</li> <li>The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget.</li> <li>The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.</li> </ul>
<b>Schedule:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The schedule and critical path are well-defined.</li> <li>The schedule is progressing as planned, with all critical path milestones and deadlines being met.</li> </ul> <p><i>If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined.</li> <li>The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the critical path schedule that have yet to be fully defined.</li> <li>The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.</li> </ul>
<b>Cost:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The budget is well-defined.</li> <li>Budget funds have been allocated as needed.</li> <li>The budget is being expended as required.</li> </ul> <p><i>If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available.</li> <li>Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path.</li> <li>The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available.</li> <li>Budget funds are not being allocated as needed and this is impacting the critical path.</li> <li>The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).</li> </ul>
<b>Resources:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All needed resources have been identified.</li> <li>All identified resources have been allocated.</li> <li>There are no overallocated resources.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget.</li> <li>There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget.</li> <li>There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget.</li> <li>There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.</li> </ul>



## Project Health Assessment Rubric Continued

Project Health Assessment Area	Project Health Status Categorizations		
	Green	Amber	Red
<b>Risks:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All known risks have been documented.</li> <li>All identified risks have mitigation plans in place.</li> <li>Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget.</li> <li>There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> </ul>
<b>Issues:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All known issues have been documented.</li> <li>All identified issues have resolution plans in place.</li> <li>Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget.</li> <li>There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> </ul>
<b>Quality:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated.</li> <li>All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction.</li> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction.</li> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.</li> </ul>
<b>OCM:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All involved, impacted, and interested parties have been identified and documented.</li> <li>All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution.</li> <li>No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution.</li> <li>There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution.</li> <li>There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.</li> </ul>