


## Monthly Status Report

Reporting Month:	April 2026
Report Number:	031
Submission Date:	5/4/2026
Project:	State of Nevada Full Suite Advantage 4 System Integration
Project Leadership:	<p>██████████ [Program Director, CORE.NV Project]</p> <p>██████████ [Project Manager, CGI]</p>
Author:	██████████ [Deputy Project Manager, PMO Lead]
Project Status*: 	The project progressed as planned, with continued onboarding, steady execution across Phase 2 workstreams, and successful completion of key deliverables and approvals. UAT activities advanced across Financial and HRM areas, while training, OCM, and technical readiness efforts supported the upcoming July 1 Go-Live.

\*Green – On Track | Yellow – At Risk | Red – Off Track

### Summary

The project maintained steady progress across all functional and support areas, with the PMO supporting onboarding, governance, and successful delivery of key milestones. Financial workstreams advanced significantly, including ongoing Phase 1 support and strong momentum in Phase 2 through completed build sessions, active User Acceptance Testing, and continued discovery across Procurement and Grant Lifecycle Management. HRM progressed multiple workstreams in parallel, with ESS and MSS advancing through build and UAT preparation, while Employee Relations continued discovery and Time and Leave discovery preparation took place.

The Technical team ensured system stability, supported payroll operations, and advanced interface readiness and data load activities. Testing efforts supported UAT execution across Financial modules and prepared for upcoming HRM testing cycles, with strong participation and progress. Agile ceremonies and Program Increment (PI) planning reinforced alignment and execution consistency across teams. OCM and Training teams focused on stakeholder readiness, communications, and development of end-user training materials, including a shift toward on-demand delivery for Q1 and planning for future training support. While minor risks and blockers were actively managed, overall delivery remained on track, with coordinated efforts supporting readiness for the July 1 Go-Live.

### Project Management Office (PMO)

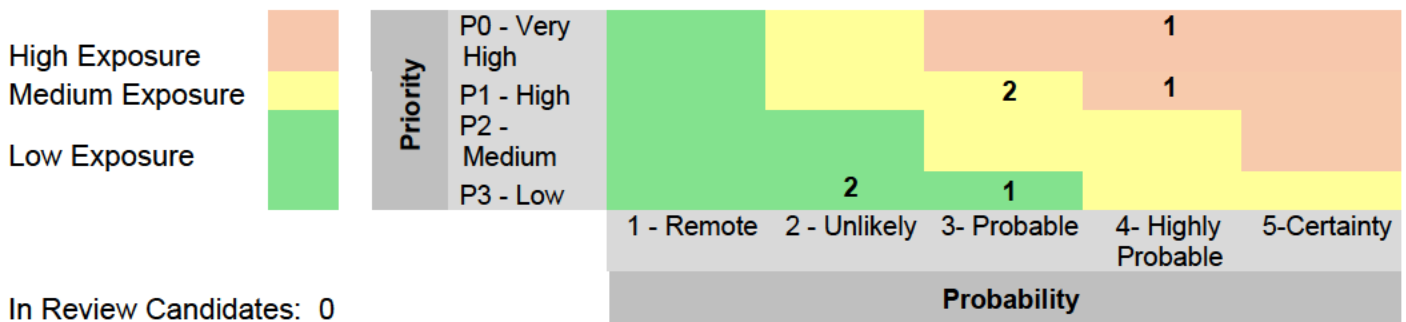
The PMO Team onboarded four project staff and continued facilitating OPM's supplemental background checks, with identification badges in progress for new resources. Project risks, issues, and decisions were maintained in Jira, with current metrics and heat maps recently updated; one high-priority issue remained open. March deliverables and Program Increment artifacts were submitted and approved in April. Scope management progressed with four approved change requests, while one change request remained in progress.

**PMO Operations:**

- CGI PMO onboarded CGI project staff for the project:
  - Onboard (4)
    - OCM Business Analyst (1)
    - Performance Budget Lead (1)
    - Performance Budget Business Analyst (2)
- PMO continues to facilitate OPM's supplemental background checks. Identification badges are in process for the newest onboards.

**Project Risks**

Project Risks and Issues are logged and maintained in Jira. Metrics were pulled on April 30, 2026.



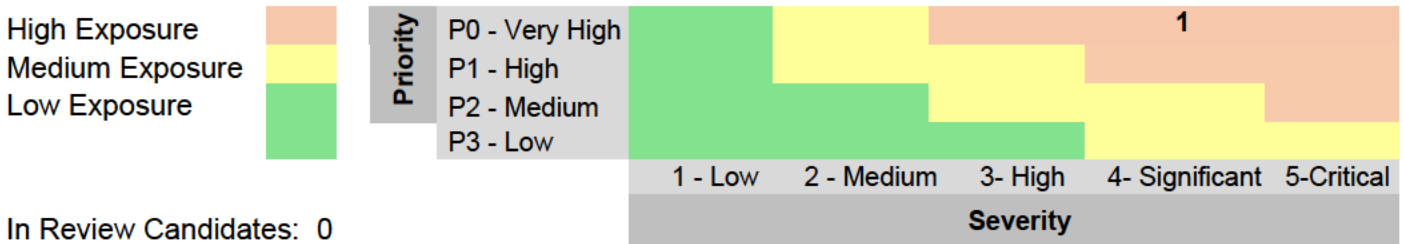
In Review Candidates: 0  
**Active Project Risks: 7**  
 Recently Closed: 0

Risk #	Description	Status	Response Status	Priority	Probability	Severity
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

**Project Issues:**

Project Issues are logged and maintained in Jira. Metrics were pulled on April 30, 2026.



In Review Candidates: 0  
**Active Project Issues: 1**  
 Recently Closed: 0

Issue #	Description	Status	Response Status	Priority	Severity
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

**Project Decisions:**

Project Decisions are logged and maintained in Jira. Figures were pulled on April 30, 2026.

In Review Candidates: 0  
 Active Decisions: 11  
 Recently Closed Decisions: 32



## Scope Management:

- Recently Approved Change Requests:
  - CR029-CORENV\_Samantha Plus
  - CR030-CORENV\_DW\_Cloud\_Expansion
  - CR031-CORENV\_Checkwriter
  - CR033-CORENV\_LSS\_Contract\_Y2\_Extension
- In Progress Change Requests:
  - CR032-CORENV\_End User Training Extension

## Financial

The Financial Team continued providing Phase 1 support, support on the printer configuration request, and assisted with fixed asset conversion inquiries. The team lent assistance in troubleshooting concerns with the █████ upgrade testing.

For Phase 2, the team made significant progress across all workstreams by conducting Debt Management and Cost Accounting Wave 2 Build sessions, and initiating User Acceptance Testing (UAT). The team started to deliver Grant Lifecycle Management Discovery sessions while Procurement Discovery sessions will wrap up in April. Accounts Receivable will complete during UAT. Loading data into █████ for the July 1 Go-Live has started.

## Major Accomplishments:

### Phase 1 Ongoing Support:

- Accounts Payable:
  - Supported Local Support Services (LSS) on printer configuration and printing test checks.
  - Supported █████ Chart of Accounts (COA) issues.
- Fixed Assets:
  - Answer LSS questions on conversion of assets and their proper funds.
  - Continued development of scripts to update legacy COA elements loaded with converted Fixed Assets.
- Supported testing in █████ and █████ for NDOT cloned Agreements.
  - Confirmed Designer changes are set up as expected and updates needed to ensure Agreements can be submitted as expected.
- Provided production support for Internal transaction (ITI/ITA and IDT) testing with SCO.

### Phase 2:

- Debt Management:
  - Determined by the State Treasurer's Office (STO) that the bonds functionality of the module will not be utilized.
    - Will implement the lease functionality of the Debt Management module effective July 1. No historical data will be converted or loaded. Agencies will be informed that the current plan is for them to enter all new leases into the system beginning in FY27 and for future fiscal years. Official documentation of these decisions is pending and will be recorded in Jira once finalized.
  - Completed Debt Management Build sessions.
    - Identified that NDEP has loans that are repaid and recorded through journal voucher transactions rather than cash receipts. As a result, the related receivables cannot be closed using a journal voucher. NDEP is expected to

- provide an official decision on whether they will proceed with utilizing the Debt Management module; this decision has not yet been received.
  - On-site support was provided for UAT. Accounts Receivable testers were asked to execute some of the Debt Management test scripts.
  - [REDACTED]
    - Completed the Build Sessions for Debt Management with Attorney General's Office, Office of Energy, and Department of Conservation and Natural Resources (DCNR/NDEP).
  - [REDACTED]
    - Updated [REDACTED] environment with configurations and data for User Acceptance Testing (UAT).
  - [REDACTED]
    - Provided on-site support for Debt Management UAT.
- Cost Accounting:
  - Conducted UAT for Wave 1 participants.
    - Introduced Cost Accounting Set Up transaction and related budget transactions.
    - Scheduled next Wave 1 UAT sessions for the first week of May 2026. Wave 1 agencies have submitted their grant data for Go-Live, and the team is currently reviewing the data for accuracy and completeness prior to beginning data load testing.
    - Completed Wave 2 Discovery.
    - Continued Build sessions.
  - [REDACTED]
    - Completed Wave 1 UAT (weeks 1–3).
  - [REDACTED]
    - Completed Wave 2 Discovery sessions.
  - [REDACTED]
    - Initiated Wave 2 Build sessions.
    - Continued coordination with Public Works regarding Capital Improvement Projects (CIP).
  - [REDACTED]
    - Continued support for Tiger Team meetings.
- Grant Lifecycle Management (GLM):
  - Delivered GLM overview, Applying for Grants, Notifications/Responses, Application process, Awards and Cost Accounting tie in.
  - Continued Discovery sessions that will continue through May.
  - [REDACTED]
    - Finished Discovery Session 4.
    - Completed Homework due on April 24.
    - Provided Initial test scripts to OPM.
    - Started working on job aids.
    - Plan to schedule meetings with OFA to walk-through system and discuss if fields needed to replace current OFA report are available.
- Procurement/VSS Phase 2:
  - Continued facilitation of twice-weekly Discovery sessions, which included workflow discussions with State Purchasing.
  - Completed Discovery sessions with Build phase to begin May 4, 2026.
  - [REDACTED]
    - Documented workflow and security considerations for all targeted transactions set to be used for Phase 2.
  - [REDACTED]

- Prepared Slide Decks and demoed functionality.
    - Gathered requirements and reviewed any agency specific processes.
    - Reviewed assigned agency homework.
  - [REDACTED]
    - Prepared Slide Decks and reviewed functionality
    - Gathered requirements and reviewed any agency specific processes.
  - [REDACTED]
    - Prepared the initial mapping logic needed for State Wide Master Agreements conversion effort.
  - [REDACTED]
    - Identified how solicitation waivers will process in Phase 2.
  - [REDACTED]
    - Identified how revenue contracts would process in Phase 2.
  - [REDACTED]
    - Agreed to create specialized commodity code for revenue contracts.
  - [REDACTED]
    - Identified how zero-dollar contracts will process in Phase 2.
  - [REDACTED]
    - Confirmed awards needed to post to the VSS.
  - [REDACTED]
    - Acknowledged that [REDACTED] will replace [REDACTED] as product owner.
  - [REDACTED]
    - Identified workflows for all transaction targeted for Phase 2 implementation
- Accounts Receivable:
  - [REDACTED]
    - Documented all the table and transaction configurations for the department going live with AR on July 1.
  - [REDACTED]
    - Provided support for three weeks of Accounts Receivable UAT.
  - [REDACTED]
    - Conducted and completed Accounts Receivable Build sessions.
  - [REDACTED]
    - Confirmed data load preparation and requirements for Accounts Receivable.
  - [REDACTED]
    - Cloned and configured Treasury Transaction for the Deposit reconciliation.
  - [REDACTED]
    - The Vendor Customer Creation (VCC) and Vendor Creation Modification (VCM) will not be work-flowed to SCO – Vendor Services team for final approval.
  - [REDACTED]
    - Decided that existing customers of departments implementing Accounts Receivable on July 1 will be uploaded into VCC by means of UPDOCS and start with [REDACTED]. The first customer will be [REDACTED] and continue consecutively.
  - [REDACTED]
    - Decided no changes will be made to the existing Open Receivables Report after Debt Collections team requested Collection Letter (CL) transactions not to be included in the Open Receivables Report.
  - [REDACTED]
    - Confirmed Write-Off (WO) transactions will not be work-flowed to SCO's Debt Collection team for final approval.

### Blockers with Resolution Plan:

- DBPH communicated that they use statement billing, not Invoice Billing. This differs significantly from NDOT's approach in Phase 1B and was not identified by this agency during Discovery or Build when Invoice Billing was clearly demonstrated. The additional functionality would require additional analysis, system configuration, and SIT. This is not possible given the remaining time until July 1's Go-Live.

### Human Resources Management (HRM)

The HRM Team continued post-Go-Live support for NEOGOV with the major focus on Phase 2 implementation efforts with three workstreams, each on a different phase of implementation. Employee Self-Service (ESS) and Manager Self-Service (MSS) Build is completed and HRM is proceeding with UAT prep, Employee Relations (ER) is in Discovery, and Time and Leave is in Discovery Preparation. The team helped coordinate initial drafting of a July 1 Go-Live checklist.

### Major Accomplishments:

- NEOGOV:
  - Provided post-Go-Live support to the State.
  - Tested the DEPTD move of [REDACTED].
  - Participated in NEOGOV transition to CSM sessions.
- Employee Self-Service (ESS):
  - Completed writing and execution of SIT scripts.
  - Completed loading of [REDACTED] data in [REDACTED].
  - Loaded [REDACTED] Data into [REDACTED] for UAT.
  - Completed the W2 process for 2025 in [REDACTED]6 for UAT,
  - Developed an initial list of tasks required for successful go live of ESS on July 1.
  - Developed UAT testing scripts
  - Prepared for UAT testing
- Manager Self-Service (MSS):
  - Identified the required MSS SIT scripts and began writing and execution of the scripts.
  - Completed discovery.
  - Completed build in [REDACTED].
  - Completed loading [REDACTED] data in [REDACTED].
  - Loaded Gold data into [REDACTED] for UAT.
  - Built out the Position Hierarchy for the OPM team in [REDACTED] for UAT.
  - Developed an initial list of tasks required for successful go live of MSS on July 1.
  - Developing UAT testing scripts
  - Prepared for UAT testing
- Employee Relations (ER):
  - Discovery sessions are ongoing.
    - Completed discovery of Performance functionality.
    - Started discovery of the Incident / Grievance reporting.
  - Identified gaps in Advantage ER functionality and current State process.
- Time and Leave:
  - Started building out data for Time and Leave Discovery.
  - Participated in sessions with OPM team to learn about State's current process.

**Blockers with Resolution Plan:**

- Manager and Employee roles are not providing all the access and permissions required automatically via the HRDOC. The Security team is working with the Advantage Product team to resolve this issue.
- The performance tracking functionality available in baseline Advantage ER may not be the best fit for the State. CGI will provide a Demo of Advantage Performance Journey to provide an avenue of discussion around the best next steps.
- The Incidents and Grievance reporting transactions in baseline Advantage ER will not have the same look and feel or provide the correct number of fields or workflow that are currently in use by the State. However, this could be achieved through Advantage Engage Hub. CGI will explore an approach to utilizing Engage Hub in conjunction with the existing ER functionality.

**Technical**

The Technical Team conducted knowledge transfer sessions to OPM for the NEOGOV Interfaces and completed the review comments and changes requested. The team stepped into emergency payroll support and ensured a smooth second payroll in April.

**Major Accomplishments:**

- Supported Emergency Production for Payroll processes.
- NEOGOV:
  - Completed and recorded knowledge transfer sessions.
  - Continued monitoring Interfaces being processed in the daytime.
  - Daily processing of NEOGOV Interfaces and monitoring
  - Prepared interfaces for automation by OPM's Technical team.
- Phase 2:
  - Cloned AR Jobs required for Phase 2 and Supported Fin Data load
  - Supporting HRM Data load for Phase 2

**Blockers with Resolution Plan:** None.

**Testing**

The Testing Team supported FIN and HRM UAT execution by assisting with tester readiness, documentation, reporting visibility, and coordination activities while functional teams led test execution across Cost Accounting, Accounts Receivable, and Debt Management. HRM is preparing for Employee Self-Service and Manager Self-Service UAT to begin May 11.

**Major Accomplishments:**

- Supported FIN Cost Accounting UAT Wave 1 (Weeks 2–3) by enabling tester coordination, readiness activities, and reporting.
  - Cost Accounting total scripts tested: 179
- Supported Accounts Receivable UAT through tester preparation, issue tracking, and reporting visibility.
  - Accounts Receivable total scripts tested: 1054
- Supported Debt Management's UAT initiation, assisting with tester onboarding and coordination while early testing activities began.
  - Debt Management total scripts tested: 100
- Supported HRM UAT readiness through documentation coordination and planning activities.

- Began preparations for June’s testing cycle, including coordination on script development. HRM UAT preparation continues.

**Blockers with Resolution Plan:**

- Accounts Receivable defect was logged because CRA/UB closed and outstanding amounts were not updating. Fix is in progress.

**Agile Project Management (APM)**

April was a strong start to the new Program Increment, marked by the successful completion of the Program Increment (PI) 11 Planning event. The teams are aligned on objectives, priorities, and delivery commitments for the upcoming increment. Following planning, both the HRM and FIN functional teams transitioned smoothly into execution, maintaining steady participation in standard Agile ceremonies and demonstrating continued progress against defined goals.

**Key Accomplishments**

- Completed PI 11 Planning, with full stakeholder engagement and alignment on scope, objectives, and dependencies.
- Established PI team commitments and objectives for HRM and FIN functional areas.
- Continued active participation in Agile ceremonies (Daily Stand-ups, Sprint Planning, Reviews, and Retrospectives) across both functional teams.
- Maintained team velocity and collaboration, ensuring a stable transition from planning to execution.

**Blockers with Resolution Plan:** None.

**Organizational Change Management (OCM) and Communications**

The OCM team focused on strengthening readiness foundations and operational discipline as the project approaches the July 1 release. Efforts emphasized improving communication effectiveness, formalizing functional team information intake and planning processes, advancing change impact understanding, and reinforcing cross-team coordination. In parallel, the team prioritized knowledge continuity, stakeholder data integrity, and leadership-relevant metrics to ensure OCM activities remained targeted, measurable, and aligned with statewide implementation needs.

**Major Accomplishments:**

- Partnered with Training team to create an ESS marketing video for July 1’s release features.
- Analyzed MSS Discovery documentation and drafted an HR change impact tracker with mitigation recommendations.
- Established a recurring coordination touchpoint with the TECH Project Manager regarding Data Warehouse (DAWN) and centralized tracking of changes, dependencies, and reporting impacts, strengthening inter-project alignment and reducing integration risk.
  - Produced risk register to monitor risks and mitigation path associated with DAWN change impacts.
- Established a recurring coordination touchpoint with the FIN Project Manager regarding upcoming change impacts.
- Performed stakeholder list management and audit log remediation, updating the Master Audit Log with term and transfer reports to close February through April 2026 gaps.
  - Cleaned and restructured CORE.NV Master Stakeholder lists by removing outdated contacts, archiving obsolete lists, and organizing folders and reports for clarity.

- Linked existing FIN and Tech stakeholder lists for easier cross-reference.
  - Initiated documentation of standardized stakeholder maintenance processes.
- Designed and implemented an OCM Request Intake Form for functional meetings to capture action items and risks.
- Produced and published final NEOGOV FAQs in partnership with BerryDunn.
- Sent NEOGOV Onboard Change Readiness Survey & Reminder, evaluated results, and informed DHRM of key findings.
- Sent quarterly statewide CORE.NV update, which followed the quarterly leadership informational meeting.
- Researched and built an operational plan around MailChimp platform, allowing for open-rate data and more design functionality.
- Worked with State Governor’s Office of Technology to enhance statewide communication process.
- Onboarded new OCM Analyst into project operations.
- Delivered monthly OCM metrics.
- Developed an OCM and Training cutover priority list, clarifying critical readiness actions required before July 1 releases.
- Performed SharePoint maintenance and content updates.

**Blockers with Resolution Plan:** None.

## Training

The Training Team advanced Phase 2 training material development by attending all functional-area discovery and build sessions. The team continued preparation for the [REDACTED] training environment to support upcoming Phase 2 training activities, including in-person Practice Labs for Accounts Receivable, Cost Accounting, and Debt Management.

Following alignment with CGI and OPM leadership, Q1 end-user training will be delivered via asynchronous, on-demand course recordings. The OPM Training Lead is developing an adoption strategy to maximize end-user engagement with these materials. CGI and OPM leadership are preparing a training contract to provide end-user training and resources for Phase 2 Q2 through Q4. In partnership with OCM, Training supported development of the Introduction to ESS video (requested by HRM OPM), which has been repositioned as a communications-focused “sneak peek.” The video has been reviewed, approved, and transitioned to OCM for next steps.

### Major Accomplishments:

- Completed:
  - AR Cash Receipt stand-alone video.
  - Accounts Receivable End-User Training Course: Part 1.
  - Accounts Receivable End-User Training Course: Part 2.
  - Cost Accounting End-User Training Course: Lesson 1.
  - Employee Self-Service End-User Training Course.
- In Review
  - AR End-User Training Course.
  - Cost Accounting End-User Training Courses:
    - Lesson 2 Program Period is in final review with OPM.
    - Lesson 2 Program Phase is in final review with OPM.
- In Development:
  - Manager Self-Service (MSS).

- Debt Management.
- Cost Accounting: Lessons 4, 5, 6.
- AP Vendor Customer Creation stand-alone video.
- Phase 2 Q1 FIN Practice Lab scenarios.
- On Hold:
  - CORE.NV Training Aid: CA Transition from Job Number to Chart of Accounts (COA) on hold pending additional information.
- Continued preparation for Phase 2 delivery.

**Blockers with Resolution Plan:**

- Contract limitations impacting Phase 2 training in resource development and delivery. CORE.NV OPM and CGI leadership remain in discussion regarding a new training contract for Q2 through Q4 end-user training.

**30, 60, and 90-Day Look Ahead (Deliverables)\***

\* The Look Ahead details are subject to Phase 2 schedule updates.

**May 2026:**

- Monthly Status Report #31 – Submission 5/4/2026
- EUT Monthly Progress Report April – Submission 5/14/2026

**June 2026:**

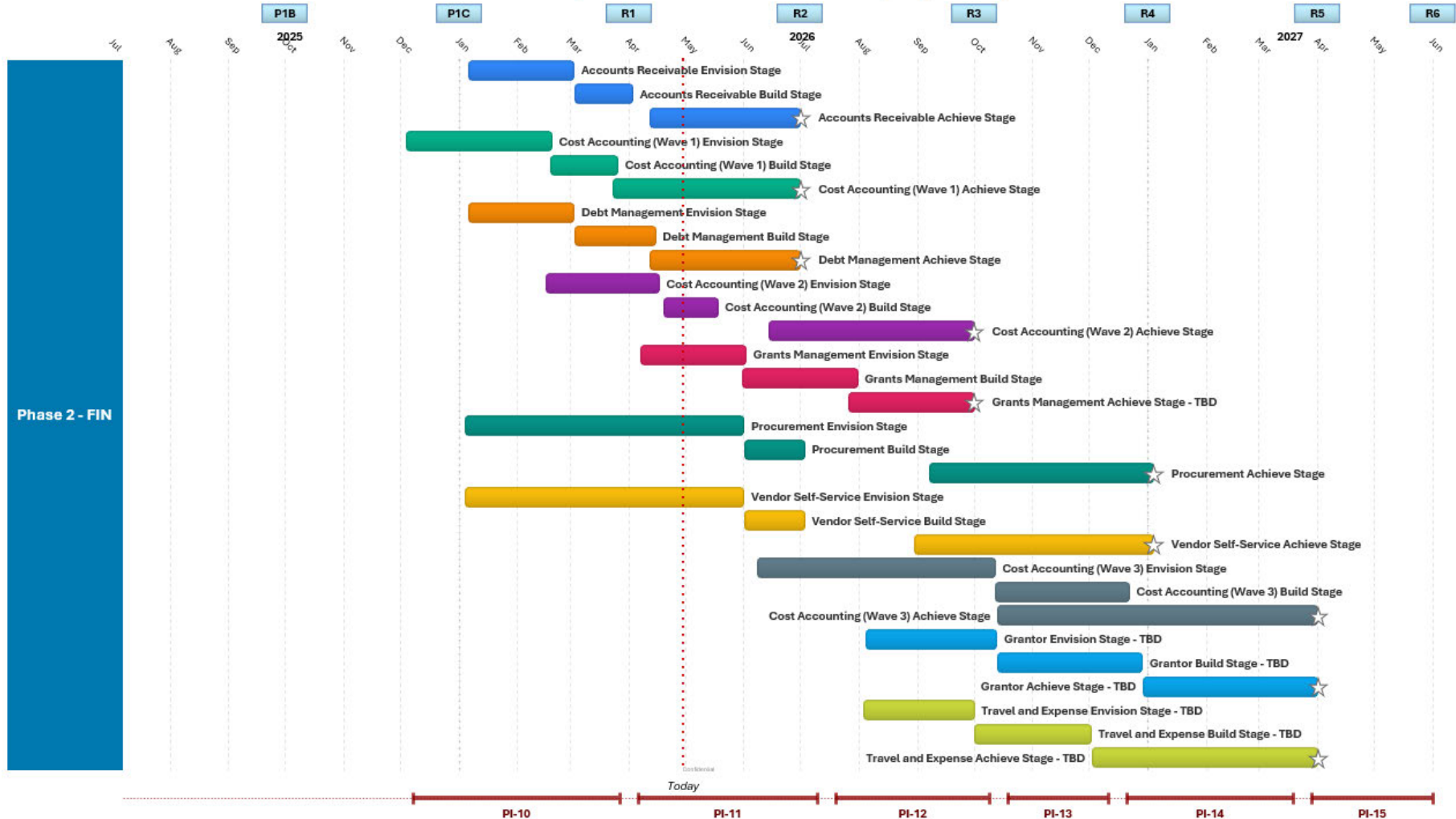
- Monthly Status Report #32 – Submission 6/2/2026
- EUT Monthly Progress Report May – Submission 6/11/2026

**July 2026:**

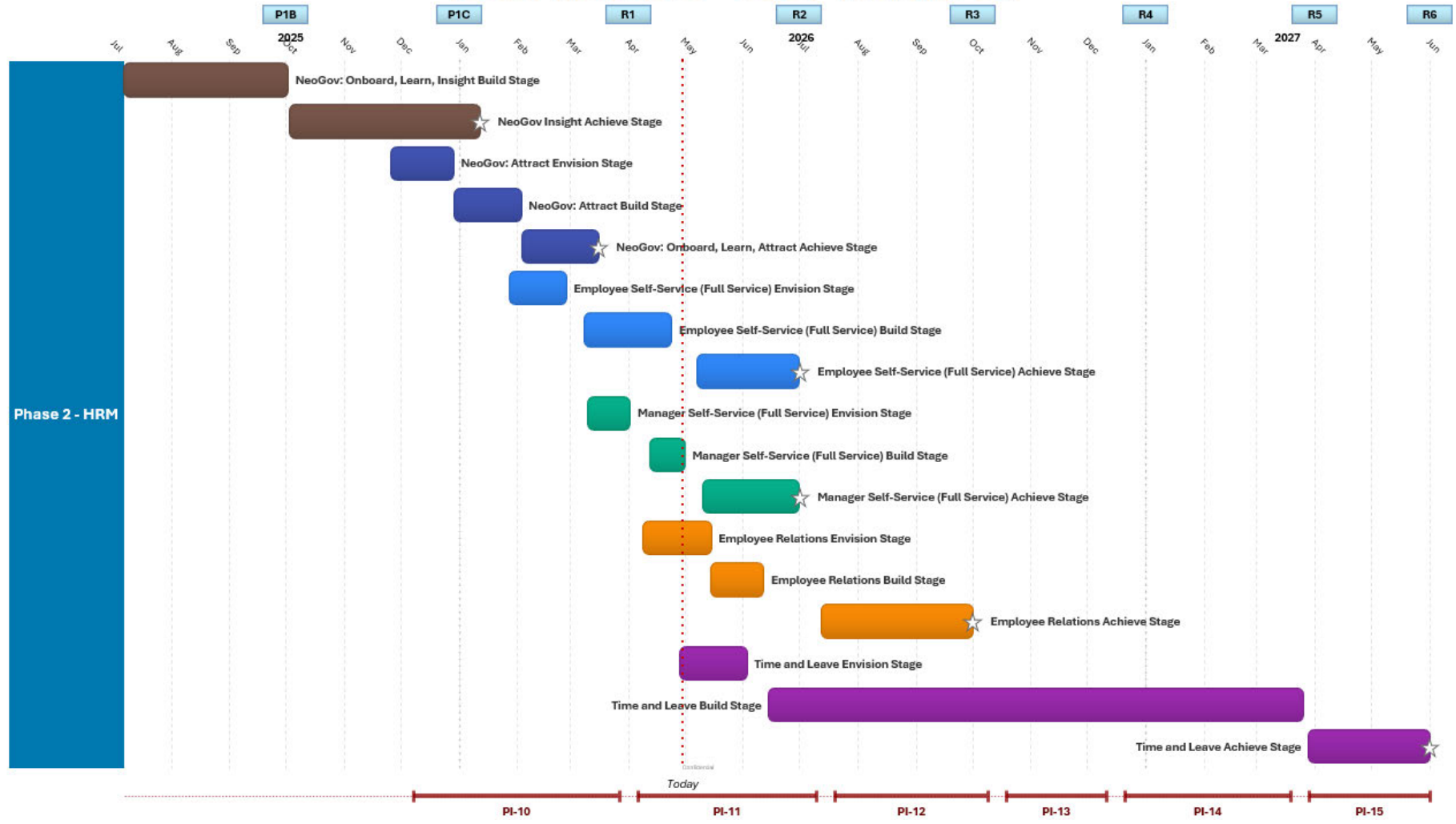
- Monthly Status Report #33 – Submission 7/2/2026
- EUT Monthly Progress Report June – Submission 7/9/2026
- Program Increment Completion Report 11 – Submission 7/20/2026
- Program Increment Objectives 12 – Submission 7/28/2026

# High Level Status:

Nevada Project Timeline — Phase 2 - FIN (Page 1 of 3)



Nevada Project Timeline — Phase 2 - HRM (Page 2 of 3)



Nevada Project Timeline — Phase 2 - Tech / Budget Planning (Page 3 of 3)

